

GUIDELINES FOR FREE PAPERS

Free papers are accepted in any of the following specialties

1. Cataract
2. Community Ophthalmology
3. Comprehensive Ophthalmology
4. Cornea , Ocular Surface and External Eye Diseases
5. Glaucoma
6. Medical retina
7. Neuro-ophthalmology
8. Orbit and Oculoplastics
9. Pediatric Ophthalmology & Squint
10. Refractive Surgery
11. Surgical Retina
12. Ocular trauma
13. Uvea

(one or more specialties may be combined depending on the number of submissions in the specialty)

General Guidelines

1. Profile update on www.kosonline.org is mandatory before submitting your abstract.
2. Each member can submit a total of 3 abstracts (as presenting author), of which 2 can be of the same/similar specialty
3. All abstracts undergo an evaluation process.
4. Based on the evaluation, a member can present a MAXIMUM OF 2 FREE PAPERS.
5. The presenting author and the co-authors SHOULD be members of KOS (either ratified or non-ratified). A free paper can have one presenting author and up to 3 co-authors. At least one author should be a RATIFIED member of KOS.
6. Ophthalmic authors who are not members of KOS should become a member of KOS to be a presenting author/co-author of the free paper. Visit <https://www.kosonline.org/> to become a member.
7. Non-ophthalmic co-authors can be included (if relevant) Please write to scientific@kosonline.org (with CC to info@kosonline.org and kosconhelpdesk@gmail.com) if you want to include nonophthalmic co-authors

with details of the course, name of the co-instructor, his/her address, valid email ID and mobile number.

8. All free paper awards are given to the presenting author only. The presenting author (any of the 4 authors) MUST BE A RATIFIED MEMBER OF KOS to contest for an award.
9. If presenting author is not a ratified member, the paper can be presented by the member BUT will not be eligible for any KOS award.
10. Author and institute or hospital affiliation in the title, abstract or PowerPoint should not be mentioned, else it will lead to automatic rejection.
11. No new author can be added after the submission of a free paper.
12. No change in presenting author will be allowed if selected for final session.
13. Free paper duration is 6 minutes only
14. The research should have been carried out in India.

Eligibility for KOS Paper Awards

The submitted paper should not have been published in any indexed journal or been accepted for publication. Papers presented in other conferences can be submitted and shall be eligible for KOS Award. If any proven plagiarism exists all authors will be debarred from submitting to KOS for the next 3 years.

Withdrawal/change of authors

Less than 25% of the FP's submitted get selected every year and specialty experts evaluate every FP submitted. Hence, a presenting author should avoid withdrawing the paper. If a valid and unavoidable reason exists, the presenting author can withdraw on the following conditions

1. Name an existing co-author as the presenting author after taking consent
2. Send the Name, KOS membership number, Mobile number, and Email ID of the author to scientific@kosonline.org and info@kosonline.org
3. No last minute changes will be entertained
4. An absence from the session without the prior information (at least 30 days before the conference) shall lead to debarment in the subsequent annual conference.

Title – The title of the submission should not exceed 100 characters (including spaces)

Section – Choose the relevant specialty

Abstract – Type the details exactly as you would want to be printed in the programme book and SHOULD NOT exceed 1000 characters (including spaces). Should include Purpose, Methods, Results, Conclusion

Add details of Chief Author, Presenting Author and Co-authors